



Tuesday, March 8, 2022 at 5:45

Location: BPJ LMC, Virtual Link: [meet.google.com/ryq-trzw-knc](https://meet.google.com/ryq-trzw-knc)

Attendance: Pam Mumm, Kate Boscaljon, Jason Kauffeld, Tanya Sanderfoot, Andrea Young, Bailey Patterson, Coleen Maugham

1. Call to Order - Kate 5:49pm
  - a. Mission and vision - read by Kate
2. Review & approval of [minutes](#) from February 8th, 2022 - motion by Andrea, second by Pam, no discussion, motion passed
  - a. Pam makes a motion to amend the minutes to show that Jason was present at last meeting, second Kate, no discussion, motion passed
3. Community Input - none
4. Treasurer's Report
  - a. Financial Report
    - i. Jennifer Martin's curriculum consultation fees - grant dollars can be used
    - ii. Large orders coming through on desks, tables, large school items
    - iii. Houston is not accepting visitors
    - iv. Still working on potentially visiting Australia
  - b. Financial audit - done by the district
    - i. Reviews our books and alerts the council if there are any areas that we need to be aware of
      1. Internal controls main area for improvement
    - ii. The council previously accepted this audit and it was included in our report to DPI
    - iii. Andrea will follow up with recommendations to the council for ways to improve on noted areas
  - c. Andrea moves to accept the financial report as presented, second Jason, no discussion, motion passed
5. Administrator and Teacher Reports
  - a. Teacher Report - no teachers present this meeting
  - b. Administrator Report
    - i. 144 students in BPCS so far for next year - goal is 150
      1. Class numbers so far:
        - a. K - 22 and 22
        - b. 1st - 25 and 25
        - c. 2nd - 20, 20, and 19
    - ii. Kindergarten class small for Ripon overall for next year - 77

1. Usually around 100 students in each grade
    2. But BPCS has enough for 2 classrooms
  - iii. Discussion regarding lower 4K enrollment this year nationwide
  - iv. Discussion regarding Catalyst Charter School (project based middle school) existence going forward
  - v. Staff looking forward to being refreshed over spring break
  - vi. Pizza night was very well received
    1. Families greatly enjoyed the event
    2. Very few 4PS families attended
6. Council Development
  - a. Update on meetings for committees - will be addressed in depth next meeting
7. Old Business & Discussion Items
  - a. Member development committee - Pam
    - i. Jason working on simplifying explanation of governance council membership for potential members
    - ii. Jean looking into inviting education majors or another college professor to join council
    - iii. Carissa created new elevator speech for interested parties
    - iv. Pam centralizing and simplifying documents on our section of district website
    - v. Pam looking into further governance council training
    - vi. Next month more in depth look into this
  - b. Strategic planning committee
    - i. Meeting tomorrow (3/9) with Chamomile
    - ii. Next month more in depth conversation on this, including teachers and transition with hiring new teachers
  - c. On site monitoring
    - i. Excellent report
    - ii. Only thing "missing" was the statement that we were a public school, but this was on the website already
    - iii. Our "corrective action" was marked as complete
8. New Business
  - a. 6th annual Innovation Showcase
    - i. Will be discussed next month
  - b. Mireya Hernandez resignation - motion to accept Mireya's resignation - Pam, second Andrea, no discussion, motion passed
    - i. Tanya suggests reaching out to Mireya to determine what we could have done better to try to make future members more comfortable - Coleen will contact her
9. Adjourn - motion to adjourn Pam, second Jason, no discussion, motion passed - meeting adjourned 6:23pm

Future meetings: Apr 12, May 10, June 14, July 12 ( [21-22 Meeting Schedule](#) - 2nd Tues. of

the month @ 5:45)

**Barlow Park Charter School Mission:**

Barlow Park Charter School's responsive environment will encourage all learners to reach their fullest personal potential and become well-balanced, compassionate, curious citizens.

**Barlow Park Charter School Vision:**

Setting a positive trajectory for lifetime learning.